

**CITY OF BLACKFOOT  
BUDGET WORKSHOP  
February 7, 2017**

**2016 AUDIT REPORT**

The 2016 Audit Report was presented by Morgan Hatt, who provided a highlight of revenues and expenditures. Mr. Hatt stated that it was a good year for the City and the financial situation is positive. City Treasurer, Holly Powell, reported the status of 2016 investments and suggested consolidating City investments with a single broker; City Councilmembers agreed.

**CITY OF BLACKFOOT FY 2018 BUDGET KICKOFF PLANNING WORKSHOP**

Mayor Loomis presented the Strategic Plan for the City of Blackfoot and the agenda for the meeting. Mayor Loomis also provided an overview of a three-tiered compensation structure that is being recommended as follows: 1) a 1.9% adjustment of the salary schedule, based on a ten-year average of the Western Region Consumer Price Index; 2) a 1% merit increase budget; and 3) ongoing step increases for all employees on a biannual schedule, based on performance. Councilmembers supported this logic when preparing the 2018 budget.

**BLACKFOOT URBAN RENEWAL AGENCY (BURA)**

Representatives from BURA were not in attendance, so City Auditor, Morgan Hatt, provided a financial synopsis of BURA activities. During fiscal year 2016, BURA directly invested approximately \$700,000 into the City; funds were utilized for the fiber optic project, Patriot Field and the Potato Museum. In addition, \$85,000 to \$90,000 was spent on indirect investments to improve the appearance of City structures. BURA is in good financial health and a tremendous asset to the City of Blackfoot.

**LIBRARY**

Lisa Harral, Library Director, reviewed the mission and vision for the Library, presented a recap of achievements in 2016, 2017 goals and a look ahead at 2018. There will continue to be a need for advanced technology, an increase in programming, and materials in a variety of formats.

**BLACKFOOT FIRE DEPARTMENT**

Fire Chief Kevin Grey summarized 2016 achievements and statistics as well as the budget for the Blackfoot Fire Department. Chief Grey also discussed vehicles that will need to be replaced in the upcoming fiscal year.

**BLACKFOOT POLICE DEPARTMENT**

Police Chief Kurt Asmus presented the Blackfoot Police Department Mission Statement, 2016-2017 accomplishments, one of which was the addition of a K-9 to the team. Also reviewed were mid-term goals, among them being recruiting and retention, completing the upgrade of car camera systems and applying for a grant for an additional patrol position. Long term goals continue to be recruiting and retention, the potential for a new animal shelter, an increase in the number of officers to support annexation plans and the potential for City Hall and the Police Department to move to one building.

**PARKS / RECREATION / POOL / CEMETERY / GOLF**

Scott Hays, Parks & Recreation Superintendent, presented a highlight of upcoming objectives for 2017 as well as a priority list for 2018. The priority list for 2018 includes the removal of some trees along Main Street, seal-coating 3.5 miles of the greenbelt, continued work on the soccer complex and ball fields, the

purchase of equipment for the golf course and cemetery and renewing the lease on the driving range. The priority list for the pool remains open, pending the bond vote in the May 2017 elections.

**WATER DEPARTMENT**

Princton Lee, Lead Water Operator, reviewed 2016 accomplishments, including statistics and repairs completed throughout the City. Mr. Lee also presented major projects that are upcoming in 2017, including the installation of a 1600' main from Cromwell to Lawrence as well as improving water for fire flow at the cemetery. Upcoming priorities for fiscal year 2018 include the replacement of two trucks and the generator at well #8.

**STREETS AND SANITATION**

Vaughn Key, Streets Superintendent, provided an update to snow removal for the 2017 fiscal year, actions that were taken to complete snow removal for the City and the impact that it has had on the budget. Mr. Key then reviewed fiscal year 2018 objectives that include replenishment of salt and cinders, replacement of a snowplow, purchase of a brine and storage unit as well as the reconstruction of Parsons Street.

**WASTEWATER TREATMENT PLANT & STORM WATER**

Rex Moffat, Wastewater Superintendent, reviewed the mission statement for the WWTP and provided highlights of the upgrades at the plant, both planned and unplanned repairs conducted throughout the City as well as improvements that were made due to a community service project. Also discussed were projects identified for 2018, to include Phase 2 of the WWTP upgrade, and projects throughout the City.

**CITY CLERK / HUMAN RESOURCES**

Lisa Tornabene, Human Resources Director, presented Administrative and HR fiscal year 2018 projects, including the upgrade of the sound system in Council Chambers, upgrading City servers to a cloud-based back-up system and replacement of the last window in the break room. Also discussed was the change in HRIS providers that will result a cost savings over the system currently being used.

**CITY ATTORNEY**

City Attorney Garrett Sandow provided a synopsis of pre-trial and infraction activities for the past year and identified positive trends. Attorney Sandow also reviewed pending Civil cases and commended our Police Officers on their high level of performance and professionalism.

City of Blackfoot

Attest

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Mayor Paul Loomis

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City Clerk, Suzanne McNeel

Prepared By

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Lisa J Tornabene