

**CITY OF BLACKFOOT  
CITY COUNCIL MEETING  
May 2, 2017**

**PLEDGE OF ALLEGIANCE**

Mayor Loomis invited attendees to join in the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken and those in attendance were: Councilman Brown, Councilman Gardner, Councilman Jensen and Councilwoman Simpson.

**AMEND THE AGENDA**

Mayor Loomis requested an amendment to the agenda to include a discussion on the Disk Golf Proposal as well as the addition of an Executive Session. Councilman Gardner motioned to approve an amendment to the agenda, Councilman Jensen seconded; all were in favor, motion carried.

**CONSENT AGENDA**

Mayor Loomis requested the airport hangar lease be removed from the consent agenda for discussion. Councilman Brown motioned to approve the Consent Agenda, consisting of the Minutes from April 4, 2017 and the Payables, Councilman Gardner seconded; all were in favor, motion carried.

**HOLLY POWELL, CITY TREASURER**

**Treasurer Report**

Ms. Powell distributed the March financial statement; there were no questions. Ms. Powell also informed Council that planning for FY 2018 budget has started. She also provided an update on grants.

Mayor Loomis recognized Ms. Powell for participating in the International Collegiate Business Strategy Competition, where her team placed First in written documents and 1<sup>st</sup> runner up overall.

**MAYOR PAUL LOOMIS**

**Airport Hangar Lease, Les/Judee Adkins**

There is an FAA rule that hangars must be used for aviation-related items. The hangar Mr. and Mrs. Adkins currently lease is in violation of this rule and now the Adkins' want to lease a second hangar. Councilman Gardner motions to table the discussion for one month to allow Mr. and Mrs. Adkins time to correct the deficiencies with their current hangar, Councilman Jensen seconded; all were in favor, motion carried.

**Professional Service Agreement for City Attorney**

Councilman Jensen motioned to approve the Professional Service Agreement with the City Attorney for a period of five (5) years, Councilwoman Simpson seconded; all were in favor, motion carried.

**Final Approval of DEQ Loan**

Councilman Brown motioned that the Mayor sign the DEQ loan, on behalf of the City, in the amount of \$11.25MM, Councilwoman Simpson seconded; all were in favor, motion carried.

### **Golf Cart Annual Permits**

Mr. Scott Hays, Parks & Recreation Superintendent, presented to Council an updated City ordinance involving bringing personal golf carts onto the golf course. Mr. Mike Dayley then presented information concerning the ways that other local courses handle their golf cart passes and allowances, then provided Council with several options.

Council then heard comments from the Public. The general feeling is that changes at the golf course have been positive, and individuals who provided comments were supportive of the changes. Other comments were supportive of bringing more golfers to Blackfoot, including families and those from other communities. Some individuals also felt that Council may want to consider charging County residents more than City residents.

Attorney Sandow, Mr. Hays and Mr. Dayley addressed questions and comments from Council.

Councilman Jensen motioned to approve Ordinance 2155, with a change to language regarding green fees for tournaments as discussed, and waive all future readings, Councilman Gardner seconded; roll call was taken and all were in favor, motion carried.

### **ORDINANCE NO. 2155**

AN ORDINANCE OF THE CITY OF BLACKFOOT, IDAHO, AMENDING CERTAIN SECTIONS CHAPTER 12 OF TITLE 8, REGARDING EMPLOYMENT OF A GOLF PROFESSIONAL, AMENDING THE NAME OF THE GREENS COMMITTEE, AMENDING THE AVAILABILITY OF GOLF CARTS, AMENDING THE WAIVER OF FEES FOR TOURNAMENTS, AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BLACKFOOT, IDAHO AS FOLLOWS:

SECTION 1: That the following sections of Title 8 Chapter 12 be amended as follows:

8-12-4: Golf Professional: The city shall contract with, or employ, in councils' discretion, a golf professional to manage and operate the golf course and related facilities.

8-12-6: Clubhouse and Food Concession: The clubhouse shall be maintained in clean condition and kept free of litter and rubbish. The food concession at the clubhouse shall be operated managed by the golf professional, as well as the pro shop. Sanitary conditions in the clubhouse food concession shall be maintained to state health department standards.

8-12-7: Junior Golf Clinic: The golf professional shall conduct at least one junior golf clinic during the summer months of each year, such clinic to be available to individuals of the age of eighteen (18) years and under. The charge for such clinic shall be in accordance with the schedule of charges adopted by the city council with respect to the use of golf course facilities. Clinics shall consist of four (4) days, with one clinic session per day. Proceeds from such clinics shall belong to the golf professional and he shall not be accountable to the city for any part thereof.

8-12-8: Greens Committee Golf Course Advisory Board: There hereby is created a greens committee Golf Course Advisory Board, to consist of a maximum of five (5) appointive members to be appointed by the mayor and confirmed by the city council. The mayor may appoint a council member to

serve as an ex officio member of the committee with no voting rights. Such council member shall act as a liaison between the mayor and city council and the greens committee Golf Course Advisory Board.

8-12-9: Qualifications, term of office, compensation of Greens Committee Golf Course Advisory Board: Three (3) members of the greens committee golf course advisory board shall be city resident taxpayers. Additional members of the greens committee golf course advisory board may be city or county resident taxpayers. The term of office for the first appointive members of the commission shall be one, two (2) and three (3) years to be determined by lot, and thereafter the terms for each member shall be three (3) years. Vacancies occurring otherwise than through the expiration of terms shall be filled by the mayor and confirmed by the city council. Members may be removed after a public hearing by a majority vote of the full council. Members shall serve without compensation.

8-12-10: Rules, Organization and Meetings: The greens committee golf course advisory board shall elect its own chairman and adopt its own rules and regulations pertaining to its function and operation. Meetings shall be held at least once monthly for not less than six (6) months in each year. A majority of the members of the committee shall be necessary to constitute a quorum.

8-12-11: Duties of Greens Committee Golf Course Advisory Board: The greens committee shall confer with the Blackfoot Golf Association with respect to determining the position of the association concerning the operation, management, maintenance and control of the golf course, and secure the recommendations of the association with respect to such matters. The greens committee golf course advisory board shall observe the operation, maintenance and management of the golf course, and shall, as needed, confer, through the chairperson of the committee, in an advisory capacity, with the mayor or council member in charge of the park and recreation department concerning such matters. All recommendations made to the council member in charge by such committee chairperson shall be duly considered by him and be taken into consideration in the management of the golf course, so long as the recommendations are consistent with effective operation of the course. Any such recommendation so made shall not be binding upon the council member in charge, but if not given satisfactory consideration, the greens committee may then submit such recommendations to the city council for further consideration. The chairperson of the greens committee shall be the only member of the committee having the authority to make such recommendations to the council member in charge.

8-12-13: Golf Carts:

A. License; Fees: All golf carts operated on the municipal golf course shall be annually registered and licensed with the city. Licenses shall expire December 31 each year. Fees shall be as adopted from time to time by the city council.

B. Sticker: A license sticker, issued by the golf professional upon payment of the annual registration and license fee, shall be attached and displayed on each golf cart operated on the golf course. Licenses for golf course stored carts shall designate such by the letter "S" after the numerical license number.

C. Number; Categories: The number of golf carts, electric and gas operated, that shall be registered shall not exceed one hundred (100) which shall be divided equally into the following categories:

1. Thirty (30) carts shall be owned by the golf professional and shall be available for rent to the general public.
2. Seventy (70) cars shall be owned individually, annually registered, and licensed with the city.

D. Issuance: Golf cart licenses shall be issued to an individual or a married couple. If the license holders can no longer play golf or choose not to play, the license shall be returned to the city and put into a drawing.

E. Drawing; Fee: There shall be a drawing held on or about May 15 of each year for any of the seventy (70) individual licenses that are returned back to the city each year. An administration fee in such amount as established by resolution of the city council shall be paid by each individual or married couple entering the drawing. Only one application per individual or married couple may be submitted. Applicants selected by the drawing shall be issued an annually renewable license. No refund shall be given to those whose names are not drawn.

8-12-14: Tournaments: Green fees may be waived by the golf professional city council for six (6) days of tournament play, to include the annual Von Elm Memorial and other tournaments at the discretion of the golf professional.

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED by the Mayor and City Council this 2nd day of May, 2017.

CITY OF BLACKFOOT, IDAHO

By: \_\_\_\_\_  
Paul Loomis, Mayor

ATTEST: \_\_\_\_\_  
City Clerk

**Recommendation from Traffic Safety Commission for One-Way Couplet**

The Transportation Commission recommends a trial period of one-way traffic on Broadway, from Judicial to Francis Street, leaving the parking as-is. It would take approximately three weeks to make this change in traffic patterns. Councilmembers discussed the recommendation, and Councilwoman Simpson motioned to accept the recommendation from the Transportation Commission, for a trial period through September 30, 2017, Councilman Brown seconded; all were in favor, motion carried.

**Update Matching Funds Letter to FEMA**

Mayor Loomis summarized the proposal for matching funds for the FEMA grant. Councilman Gardner motioned to accept the matching funds, as proposed, Councilwoman Simpson seconded; all were in favor, motion carried.

**Disc Golf Proposal**

Jon Lyksett, the original designer of the Blackfoot Disc Golf course, spoke to Council regarding an expansion of the course to 18 holes. Although he can't play any longer, he would like to design the expansion. Mr. Lyksett's proposal for the expansion would require minimal funds from the City, would require the City to allocate additional land to accommodate the expansion, and would restore the course to tournament quality. All funds for the expansion would be completed through fund raising

efforts by local players. Council asked for clarification of some elements of the proposal, and Mayor Loomis would like to ensure that course maintenance be addressed in the final document. Councilman Brown motioned to support the expansion of the Blackfoot disc golf course, Councilman Gardner seconded; all were in favor, motion carried.

**City Flag Poles**

Given the stress that is placed on the City’s flags during high wind months, Mayor Loomis requested that Council consider either removing US flags from two of the eight flag locations in Blackfoot, or removing flags during high wind periods. Councilmembers discussed options with Mayor Loomis and Scott Hays, and made the recommendation to remove the US flags at Cammack Park and Jensen Grove during high wind months, leaving all other US flags flying year round.

**REX MOFFAT, WWTP SUPERINTENDENT**

**Approval of JUB WWTP Phase II Contract**

Alan Geisbrecht from JUB gave a summary of what had been completed with Phase I of the WWTP upgrade and what would be completed with the Phase II upgrade. Councilman Jensen motioned to approve Amendment #8, JUB Phase II Contract as presented, Councilman Brown seconded; all were in favor, motion carried.

**EXECUTIVE SESSION**

Councilman Jensen motioned to move into Executive Session, pursuant to Idaho Code 704-1(f), To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Councilman Gardner seconded; roll call was taken and all were in agreement, the meeting was moved into Executive Session at 8:35 PM.

Councilwoman Simpson motioned to move to Regular Session, Councilman Gardner seconded; roll call was taken and all were in favor, the Regular meeting was resumed at 8:53 PM.

**ADJOURNMENT**

Councilman Brown motioned to adjourn the meeting, Councilman Jensen seconded; all were in favor. The meeting was adjourned at 8:54 PM.

**City of Blackfoot**

**Attest**

\_\_\_\_\_  
Mayor Paul Loomis

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City Clerk, Suzanne McNeel

**Prepared By**

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Lisa J Tornabene