



**CITY OF BLACKFOOT
CITY COUNCIL MEETING
MINUTES FROM FEBRUARY 1, 2022**

PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

ROLL CALL

Roll call was taken and those in attendance were: Councilman Brown, Councilman Gardner, Councilman Jensen, and Councilwoman Simpson.

PRESENTATION FROM IDAHO POWER FOR ENERGY EFFICIENCY ACCOMPLISHMENTS FOR PHASE 2 OF THE WASTEWATER TREATMENT PLANT.

Mathew Stucki and Dave Spillet from Idaho Power attended the council meeting to present their energy efficiency accomplishments on the wastewater treatment plant project. Mr. Stucki first thanked the city for the great partnership and for working with Idaho Power on various energy efficient projects. He then introduced Jordan Rodriguez, out of Idaho Power's corporate communications department. Mr. Spillet spoke on behalf of Idaho Power and explained the City of Blackfoot has been participating in Idaho Power's wastewater cohort to save energy. The cohort came up with some capital projects and the idea of the capital project came about from the energy efficiency check that Idaho Power will be conducting. This project was part of phase II, some of the upgrades to the wastewater treatment plant was an ultraviolet system upgrade, a replacement of the line aerator distribution system and a replacement of the diffusers of the aerator system. After completing the three mentioned projects, they will save the city 916,883 KW per year. For participating in the program and taking the steps in saving energy, Idaho Power presented a check to the City of Blackfoot in the amount of \$165,038.94. The savings in dollars roughly amounts to \$55,930.00 per year in savings.

CONSENT AGENDA

Councilman Brown made a motion to approve the Consent Agenda as presented, consisting of payables, and minutes from 01/04/2022. Councilwoman Simpson seconded the motion; all were in favor, motion carried.

CITY TREASURER – GRAHM ANDERSON

Treasurers Report

Mr. Anderson presented the monthly treasurer's report and reviewed where the city is at on the monthly expense to budget as of December 31, 2021. The General Fund, Police fund, Admin, Fire and Building & Zoning funds have all stayed with the expended percentage of around 25% YTD. The Airport fund expended YTD percentage is quite a bit higher than other funds and is sitting at 50.6%. This higher percentage is due to having to purchase fuel sooner in the year than usual. The airport had also been dealing with soft wear issues and dealing with credit card reader issues which meant unexpected expenses that weren't budgeted for. All the other departments are on pace even with the cost of inflation and the cost of materials.

Mr. Anderson went over the breakdown of the bank and investment accounts. He explained that we'll be moving money from the LGIP to Moreton Investments because the LGIP has held flat for several



months. The city has seen a better gain with Moreton as they offer a better interest yield which will give the city a bit of a better return. Mr. Anderson informed the council that after speaking with Mayor Carroll, a decision was made to move two hundred thousand dollars each month beginning February of 2022 for the next five months, until a total of one million dollars are moved out of the LGIP over to Moreton Investments. The funds that will be moved over, will still be liquid and are safe investments.

Items on the calendar for February are to prepare and send out Budget Worksheets to all department heads. Items on the calendar for March of 2022 are the 2021 audit report that will be ready to be presented at the March city council meeting, the FY 2023 budget Kickoff and for the month of April, the 1st ARPA spending report is due.

Update on ARPA projects related to Champions Gate show that this project has been completed and the total cost of the project was \$322,737.86. The radio meters for the Radio Meter Project are on backorder, however, this project is in process. They did receive some items needed for the radio signal that will be installed at City Hall. The third project that is in process is the Downtown Sewer Upgrade Project. We need a contractor to come in and do 12 spot repairs, 1 pipe length of open trench repair, 7 manholes replaced and re-camera lines. We are waiting to go to bid. The last item on the calendar is the RV Dump Station, Tricia Mitchell, Grant Writer from Snake River Planning & Development worked on this grant and was able to get this grant submitted last week right at the deadline. Councilwoman Simpson asked if the three projects that are currently in progress would be using up all the ARPA funds, Mr. Anderson explained the ARPA funds would go towards the Champions Gate and the water upgrade for the Ratio Meter projects, the remaining funds that would be close to 1.8 would be for the downtown sewer upgrade.

Public Hearing on Fee Increase for RV Park

Wade Gardner, Parks and Recreation Superintendent, explained that back in May of 2016, the city opened the RV park, since then the overnight park rental fee was \$20 per night. Mr. Gardner proposed that the fee be increased to \$35 per night. This would be a 75% increase. The council agreed that this needs to be moved up to a competitive rate. Attorney Sandow stated where this is a rate increase of more than 5% this would need to be moved into public hearing before considering.

Councilman Brown made a motion to move into Public Hearing on the Fee Increase for the RV Park. Councilwoman Simpson seconded the motion. All were in favor; meeting moved into Public Hearing.

Mayor Carroll stated there was no one who signed up to speak in favor of or in opposition to the increase. Mayor Carroll asked if there were anybody in the audience that would like to speak. Mike Krehbiel stood to speak in opposition to the fee increase. Mr. Krehbiel is opposed to the fee increase due to the reason that the park has less services than what the private RV spots offer. The RV Park does not have sewer, no utilities, and no dump station. Mayor Carroll explained that the current dump station is located at the Fire Department and there is no charge to use the dump station. The City RV Park does have water and electrical hookups. No further discussion from the Council.

Councilman Brown made a motion to move back into regular session. Councilman Gardner seconded the motion; all were in favor. The meeting moved out of Public Hearing and back into the Regular Meeting.



Proposed Fee Increase for RV Park

Councilman Jensen, who is in favor of the fee increase for the RV Park explained that other RV parks around the area do not provide a dump station and charge more for providing power and added that the City of Blackfoot has water, electrical hookups, and a dump station at no extra cost. Councilman Jensen proposed changing the fee, saying we do not want to undercut the privately owned businesses. Superintendent Wade Gardner said he noticed especially in the last year that there was a significant increase in traffic and the RV park has done well. Total revenue came to approximately a little over \$30,000 due to the RV park keeping so busy. Most of the income came from RV park.

Councilwoman Simpson made a motion to approve the proposed fee increase for the RV Park from \$20 per night to \$35 per night. Councilman Gardner seconded the motion; all were in favor, motion carried.

Proposed Fee Increase for Golf Course

Golf Pro Chris Smith, proposed fee increases at the golf course. He explained to the Council that there are resident pricing and non-resident pricing and after looking at other golf courses around the area that have separate pricing for resident and non-resident, there is a difference of about \$25 from Blackfoot's prices compared to other cities around the area. The increased revenue will help attract more employees, retain the employees that we currently have and help absorb the rising fuel costs. None of the proposed fee increases are over 4.9%.

Councilman Brown made a motion to increase that Golf Course Fees as presented. Councilwoman Simpson seconded the motion; All were in favor, motion carried.

City Attorney read Resolution No. 401 to the Council for establishing increased RV Park and Golf Rates. Councilman Jensen made a motion to approve Resolution No. 401 as presented and waive any further readings. Councilman Gardner seconded the motion; all were in favor, motion carried.

RESOLUTION OF THE CITY OF BLACKFOOT NUMBER 401

A RESOLUTION ESTABLISHING INCREASED RV PARK AND GOLF COURSE RATES

The undersigned, Marc Carroll, does hereby certify that the following is a true and correct copy of a resolution adopted at the City Council Meeting of the City of Blackfoot on the date indicated below:

1. WHEREAS the Blackfoot RV Park and the Blackfoot Golf Course have experienced increased expenses associated with the operations of those City amenities and is in need of additional revenue to cover those reasonable and necessary expenses, especially payroll costs; and
2. WHEREAS, increasing the fees for the RV Park would also assist in not under-pricing privately owned RV Parks in the vicinity; and
3. WHEREAS, as the proposed rate increase on the RV Park is over 5%, a notice of a public hearing was published pursuant to the requirements of Idaho Code; and



4. WHEREAS, a true and correct copy of the proposed fees is attached hereto and incorporated thereby as if set forth in full; and

BE IT THEREFORE RESOLVED THAT:

1. RV Park rental rates shall be increased from \$20.00 per night to \$35.00 per night.
2. Golf Course rates shall be increased as set forth on Exhibit "A" attached hereto.
3. Both sets of fees shall be incorporated in the overall City fee resolution.
4. Both rate increases shall be effective as of February 1, 2022.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 1st day of February, 2022.

Mayor Marc Carroll

ATTEST:

City Clerk

Blackfoot Golf Course
Green Fees , Season Passes & Carts

		Green Fees & Season Tickets			
		2021 Fees		2022 Fees	Increased Amount
Non- Resident Green Fees					
	Weekday 9 Holes	\$19.00		\$19.50	\$0.50
	Weekday 18 Holes	\$27.00		\$28.00	\$1.00
	Weekend 9 Holes	\$20.00		\$20.50	\$0.50
	Weekend 18 Holes	\$29.00		\$30.00	\$1.00
	10 - 9 Hole Punch Pass	\$180.00		\$185.00	\$5.00
	10 - 18 Hole Punch Pass	\$250.00		\$260.00	\$10.00
Resident Green Fees			1		
	Weekday 9 Holes	\$17.00		\$17.00	\$0.00
	Weekday 18 Holes	\$25.00		\$25.00	\$0.00
	Weekend 9 Holes	\$18.00		\$18.00	\$0.00
	Weekend 18 Holes	\$27.00		\$27.00	\$0.00
	10 - 9 Hole Punch Pass	\$160.00		\$160.00	\$0.00



10 - 18 Hole Punch Pass	\$230.00		\$230.00		\$0.00
Non - Resident Season Passes					
Adult	\$760.00		\$795.00		\$35.00
Couples	\$1,090.00		\$1,140.00		\$50.00
Senior Mon - Thur	\$458.00		\$480.00		\$22.00
Senior	\$651.00		\$680.00		\$29.00
College 26 & under	\$460.00		\$480.00		\$20.00
Junior 18 & under	\$233.00		\$235.00		\$2.00
Family all Kids 18 & under	\$1,152.00		\$1,200.00		\$48.00
Adult After 2:30	\$420.00		\$440.00		\$20.00
Residents Season Passes					
Adult	\$724.00		\$724.00		\$0.00
Couples	\$1,053.00		\$1,053.00		\$0.00
Senior Mon - Thur	\$431.00		\$431.00		\$0.00
Senior	\$625.00		\$625.00		\$0.00
College 26 & under	\$453.00		\$453.00		\$0.00
Junior 18 & under	\$222.00		\$222.00		\$0.00
Family all Kids 18 & under	\$1,115.00		\$1,115.00		\$0.00
Adult After 2:30	\$395.00		\$395.00		\$0.00
Junior Green Fee 9	\$10.00		\$10.00		\$0.00
Junior Green Fee 18	\$15.00		\$15.00		\$0.00
Season Trail Fee	\$265.00		\$275.00		\$10.00
City Golf Carts					
Season Cart Pass	\$725.00		\$750.00		\$25.00
Senior Season Cart Pass	\$500.00		\$520.00		\$20.00
Cart Punch Card 20	\$255.00		\$265.00		\$10.00
Senior Cart Punch Card 20	\$210.00		\$220.00		\$10.00
Daily Cart Fee 18 Holes	\$28.00		\$29.00		\$1.00
Daily Cart Fee 9 Holes	\$19.00		\$19.50		\$0.50

MAYOR MARC CARROLL

Assignment of Council Liaison to Departments

Mayor Carroll re-assigned the councilmembers to be liaison to different departments and stated that he would like to move Councilwoman Simpson to Fire and Streets and Sanitation, Councilman Jensen will



be re-assigned to Parks & Recreation and remain as liaison to the WWTP, Councilman Brown will be assigned to the Cemetery and Airport, and Councilman Gardner will be assigned as a liaison to the Library and the Water Department. Before Mayor Carroll came into office, he was a member of the transportation commission for almost twelve years and has noticed that it doesn't seem to be a high priority for Councilmembers to attend the Transportation Commission meetings. Due to this, Mayor Carroll would like to stop assigning anyone to the Transportation Commission.

Appointment of Board Members

Mayor Carroll reviewed all Boards & Commissions and talked about the re-appointment of Board Members Pursuant to Title 2, Chapters 3-8. Mayor Carroll explained the current Board members have served from between less than one year to thirty years. Going forward, the term that board members serve will expire and at that point he/she will be excused from that commission and have a replacement take their place. Mayor Carroll recited the list of people that are currently on each commission along with the remaining term they will serve going forward until reappointed. All these appointments will be three-year terms with a maximum of an additional two, three-year terms. Councilwoman Simpson asked if the board members must live within the city limits. Mayor Carroll explained that he would like to identify members that live within the impact area. There are current board members that used to live within the city limits and currently have businesses in the city that now live in the county. He feels they bring special attributes to the commissions that they are currently board members on.

Councilman Jensen made a motion to approve the appointments as presented by Mayor Carroll for Planning & Zoning, the Transportation Commission, Blackfoot Urban Renewal Agency, the Library Board, and the Industrial Development Corp. Councilwoman Simpson seconded the motion; all were in favor, motion carried.

Re-Appointment Boards and Commissions Pursuant to Title 2, Chapters 3-8		
PLANNING & ZONING	TERM	Expiration Date
Ron Ramirez	1 yr	12/31/2022
Marilyn Jefferis	1 yr	12/31/2022
Deborah Barlow	2 yrs	12/31/2023
Joanne Thomas	2 yrs	12/31/2023
Merv Dolan	2 yrs	12/31/2023
Dine Smith	3 yrs	12/31/2024
TRANSPORTATION COMMISSION		
Carrie Hasselbring	1 yr	12/31/2022
Dennis Parker	1 yr 12/31/22	12/31/2022
Leon Peterson	1 yr	12/31/2022
Curtis Cannon	2 yrs	12/31/2023



Kevin Oliveras	2 yrs	12/31/2023
Michelle Kofoed	2 yrs	12/31/2023
Paul Loomis	3 yrs	12/31/2024
BLACKFOOT URBAN RENEWAL AGENCY		
Jason Moulton	1 yr	12/31/2022
Whitney Manwaring	1 yr	12/31/2022
Wayne Mikesell	2 yrs	12/31/2023
Bart Brown	2 yrs	12/31/2023
Jordan McLaughlan	3 yrs	12/31/2024
Suzette Martinez	3 yrs	12/31/2024
INDUSTRIAL DEVELOPMENT CORP		
Gary Baumgartner	1 yr	12/31/2022
Scott Reese	1 yr	12/31/2022
Whitney Manwaring	1 yr	12/31/2022
Chase McAllister	1 yr	12/31/2022
Shirley Robinson	1 yr	12/31/2022
LIBRARY CITY BOARD		
Janine Shigihara	5 yr	12/31/2022
Al Monson	5 yr	12/31/2023
Melissa Mercado	5 yr	12/31/2024
Janet Rockwood	5 yr	12/31/2025
Cassie Black	5 yr	12/31/2026

East Idaho Crime Stoppers MOU

Mayor Carroll explained to the Council that he received a recommendation from Chief Gay from the Blackfoot Police Department for the City to Join the East Idaho Crime Stoppers. Chief Gay spoke to the Council about the Crime stoppers program and explained that this program was around 25 years ago. It gives anonymity to donors as well as to tippers on crimes that develop into an arrest. This program gives an avenue for individuals and business owners who want to offer a reward. There is a management fee of \$500 per year, however, the program will manage and track all information and this program would be a tool for the police department and the community that the community currently does not have and would benefit from.

Councilman Gardner made a motion approve the MOU to join the East Idaho Crime Stoppers group with the understanding that there will be some changes to the language. Councilman Jensen seconded the motion; all were in favor, motion carried.



STATE OF THE CITY ADDRESS

Mayor Carroll presented a State of the City Address to the Council and began by saying that first of all, many would agree that 2020 was a terrible year for all of us due to the COVID pandemic. We thought 2021 has to be better than 2020, and it wasn't. People found there were a lot of things that would change, and we heard people call it the new normal. People were forced to stay home in a lot of cases, people found that life can be different than just going to work every day and finding that they can do with less, were seeing that with the number of people resigning from jobs they've held for long periods of time, supply chain has changed drastically, and it's unknown if it will ever get better. Inflation is a problem that we believe we haven't seen top out yet at this point, and the cost to complete projects has nearly doubled from when the pandemic began. Things that we used be able to order and receive within a few days or weeks, we find that we end up waiting months for and we're living with supply chain delays. We're seeing increases in costs that range 20% - 25% across the board and continuing through 2022. The WWTP Phase III estimate that was 23-25 million is now 33-35 million, however, it's something that has to be done. Normally, the State of the City address is typically 80% about what was accomplished in the previous year and then talk about what we need to do in the next year. Mayor Carroll expressed the need to look at and plan for five, ten, to twenty years out instead of only one year out. Mayor Carroll said this is what has been the plan, preparing for years ahead with all the infrastructure plans.

Mayor Carroll asked each department to give one accomplishment that each are proud of for their department. The Treasures office accomplishment was that the majority of purchases are through credit cards, including the fuel. Credit Card purchases give back 1% meaning that the city will receive \$18-K in income back to the city. The library accomplishment is the Drive-thru is 60% complete, they have completed a conference room and nook. The Streets department has accomplished fixing eight miles of chip seals. The Wastewater Treatment Plant accomplishment was the completion of the phase II project. Planning and Zoning accomplishments were new zoning schema that was approved by the council as well as the approval of 91 new residents to be built this year. With the additional preliminary information, there will be an additional 200-250 new doors in 2022. A lot of growth this year. Costa Vida opened in the City of Blackfoot, McDonald's got a new building, and the city is waiting on Dairy Queen to come as well. The accomplishment for the Police Department was the approval of the new salary for the police officers to promote retention of qualified police officers employed with the city. The city will also be stepping up the traffic enforcement and drug enforcement. The Cemetery normally averages about 80 burials per year, in 2021 there were 128 burials. Unfortunately, it seems that we seem to be staying on that track so far for 2022. Accomplishments of the Parks and Recreation Department is in RV Park revenue that has exceeded all expectations. There will be significant renovations on baseball fields. The Water Department is upgrading the GIS system and setting up a cartograph system which along with the new water meters, is going to take the city into the 21st and possibly into the 22nd century. The Fire Department purchased new SCBA's for the firefighters for a total cost of approximately \$250,000. The beathing apparatus was out of date and the city's firefighter have new and safe breathing equipment now. The city has now hired a part-time Fire Marshall who has been out getting inspections done that haven't been done in about two and a half years. The golf course purchased 20 new golf carts and are now ready to get back on track with golf tournaments this year. As for the Administration Department, back in 2017 timeframe, the city was turning over about \$10,000 worth of accounts to collection agencies. With the work that has been done in the Utility Department, that dollar amount has dropped to \$3,500. which is a great achievement. The above-mentioned accomplishments were all done in 2021.



Mayor Carroll went through his own previous tax bills, house validations for city and county levy rates and what was paid to city & county. He would like to go over this information in more depth in a future meeting and said he would like to look closer at the future rather than focusing more on the present. Mayor Carroll stated that the city is currently looking at putting together some different teams such as an Economic Council. The city was formerly part of the original Economic Development Corporation council for about four years and didn't see much come out of that. Mayor Carroll feels the more he is involved with other cities, he sees similarities, but also sees some things that make Blackfoot very different. We seem to compare Blackfoot often to Ammon and Chubbuck as they are close to us in population. They have an advantage so to speak because they are on the coattails of a big city. They have this advantage that Blackfoot does not have as Blackfoot is right in the middle of these two cities. This makes a difference in what services are provided and who we provide them to. Blackfoot is more agricultural than those population centers are. The city of Blackfoot gets more pushback when it comes to annexation and the city has to annex in order to grow. This is something that we need people in the city's impact area to understand and Mayor Carroll believes that developing this Economic Development Council will help with this.

There will be a special Meeting within the next two weeks before Mr. Anderson starts the budget process. Mayor Carroll would like input from the city and the council on what direction the city needs to go. He would like to look at where the city wants to be in five years, not only within the next year. Mayor Carroll would like to look at what kind of projects need to be pushed and what those projects mean to the budget. He is concerned in what is going to happen with the economy in the next one to two years and believes that the city needs to be preparing for a real downturn in the economy. Runaway inflation needs to be dealt with. City Treasurer, Graham Anderson and City Clerk, Suzanne McNeel have met today in regard to Cost-of-Living Adjustments. Mayor Carroll said that when looking at these things we need to be realistic and realistic in what the city is going to do for its citizens. Mayor Carroll has had a few meetings with the commissioners and believes that there will be good things coming.

ADJOURNMENT

The City Council meeting was adjourned at 8:32 PM.

City of Blackfoot

Mayor Marc Carroll

Attest:

City Clerk Suzanne McNeel

Prepared by:

Patty Ojeda