

**CITY OF BLACKFOOT
PLANNING & ZONING**

Meeting Minutes

157 N Broadway St.,
Blackfoot, ID
February 11, 2020

Meeting called to order:

The meeting of the Planning and Zoning Commission of the City of Blackfoot was called to order at 7:00 PM on February 11, 2020, at The City of Blackfoot council chambers by Commissioner Jefferis.

Pledge of Allegiance:

Commissioner Roll Call:

Those present: Chairperson Marilyn Jefferis, Commissioners Deborah Barlow, JoAnne Thomas, Dine Smith, and Merv Dolan. Commissioners Ron Ramirez and Rocky Moldenhauer were absent.

City of Blackfoot staff present:

Kurt Hibbert, Planning & Zoning Administrator and Donna Parkinson, Planning & Zoning Clerk.

Report on Conflicts of Interest/Exparte of Communication:

There were none.

Opening comments from Administrator Kurt Hibbert:

He started by making the board aware that the city council was going to have a work meeting on the growth plan for the city. Mr. Hibbert explained that when the city implements the growth plan that the Planning & Zoning comprehensive plan needs to coincide with it. Administrator Hibbert said he would provide resources to the Planning & Zoning Board to help bring that about. Commissioner Barlow mentioned conducting neighborhood meetings and surveys as additional resources. Administrator Hibbert also brought up the idea of neighborhood associations. Mr. Hibbert explained that the process can take up to 18 months and that guerrilla planning may need to be implemented. Commissioner Barlow said this would be a good time to conduct these. Commissioner Dolan asked the group, how do we propose to do this? Mr. Hibbert replied that we already have many things on the table, pointing out three things. The city council has a work meeting scheduled on February 17th, after which some documentation will be handed down to the Planning & Zoning board.

Commissioner Barlow mentioned to the group concerning an event on the City's Facebook site that had been posted, which was lacking information. Administrator Hibbert explained that the content was supposed to be about the city council's work meeting. He asked that Ms. Parkinson follow up on what happened.

Approval of the January 28th meeting minutes:

Commissioner Barlow made the motion to approve the minutes as corrected. Commissioner Thomas seconded, all were in favor. Motion carried.

Chairperson Jefferis introduced the first agenda item:

Interstate Highway Sign Height, Action Item.

Administrator Hibbert reported that the city staff had conducted a site plan review meeting with representatives from McDonald's. He gave an overview of items that were brought up:

1. Double lanes for drive-through ordering.
2. The orientation of the new building compared to how it is currently.
3. The topic of the tall sign.

Administrator Hibbert discussed with the group how Blackfoot's signage ordinance is comparable to other cities in Eastern Idaho. He estimated that the advertising value of that sign was in the millions of dollars. He also explained the term "litter on a stick," referring to unfavorable results from large, high signs. He went on to say that towering signs are no longer acceptable in most locations; lower, more moderate ones are the standard. The example of Rexburg's sign code was discussed, using examples from documents handed out, which allows for higher signs near interchanges.

The board brought out the requirement to fill out the FAA form for signs in the impacted area. Mr. Hibbert explained some of the criteria that restrict or allows signs. Commissioner Dolan asked if this procedure was in effect when these signs were originally installed. Commissioner Hibbert replied that if the procedure was in place, it was not followed. Commissioner Jefferies indicated that the large sign where the Riverside Motel stood was a standard that was reluctantly followed. The McDonald's people discussed granting a variance; Commissioner Hibbert explained that it doesn't qualify, but he would bring it to the Planning & Zoning board's attention. The group discussed McDonald's sign placement options in relation to their property. The board also shared comments concerning existing signs that are out of code as well as individual ideas on signage in the community. The board centered the discussion on using the inclusion of signs inside of set circles such as the City of Rexburg example.

Administrator Hibbert asked the board how they would like to proceed on the McDonald's sign. The board suggested Commissioner Hibbert give them some map images showing several radiuses to help in their decision. In the meantime, this item will be tabled. The board suggested that if McDonald's hasn't done so already, they need to see if the sign being discussed meets FAA approval.

Commissioner Smith motioned to table the Interstate Highway Sign Height action item; Commissioner Thomas seconded, the motion passed. One thing that was brought up was that FAA airspace takes precedence in all decisions.

Chairperson Jefferis introduced the second agenda items:

- 1. City Code Amendments: Zones and Land Use Tables.**
- 2. New Residential Zones & CUP Wording.**

Administrator Hibbert asked the board if these items could be continued in a future meeting as he is still working on these.

Tabled Items:

The item of the Camas Street subdivision that was tabled in the last meeting was brought up. Questions were brought up by the board to determine if any information had come forth.

The board discussed the street name change regarding Old Yellowstone Highway. Items including public comments were brought up from the January 28th meeting and were discussed. The need for addressing overhaul was stressed and that the board needs to keep that in mind. Mr. Hibbert suggested scheduling a joint meeting with EMS, Police, and County to help make some decisions.

Commissioner Barlow motioned to adjourn the meeting; Commissioner Dolan seconded; all were in favor. Motion carried. The meeting was adjourned.
at 8:10 PM.

Donna Parkinson

City of Blackfoot, Planning & Zoning Clerk
Donna Parkinson