

**CITY OF BLACKFOOT
CITY COUNCIL MEETING
MINUTES FROM MARCH 03, 2020**



PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

ROLL CALL

Roll call was taken and those in attendance were: Councilman Brown, Councilman Gardner, Councilman Jensen and Councilwoman Simpson.

PROCLAMATION – FAIR HOUSING MONTH

Mayor Marc Carroll read into record the proclamation declaring April 2020 Fair Housing Month in Blackfoot, Idaho.

CONSENT AGENDA

Councilman Jensen motioned to approve the Consent Agenda, consisting of the minutes from February 4, 2020, February 20, 2020 and Payables, Councilman Brown seconded; all were in favor, motion carried.

CITY TREASURER – HOLLY POWELL

Treasurer's Report

Ms. Powell reviewed a presentation regarding Parks/Recreation expenses including personnel and operations, as well as revenue that is generated by the Department. When addressing the budget for Parks/Recreation, and considering property taxes and the payment from the County, there will need to be a transfer to Parks/Rec of \$711,000 to cover the short fall in 2019. For the current budget year, there were revenue challenges regarding the Golf budget that resulted in an over-projection of revenue by approximately \$60,000. With a subsidy of \$335,000 budgeted for 2020, and considering the over-projection, the subsidy could reach as high as \$480,000.

Ms. Powell then raised several questions for consideration: Given the cost of the annual subsidy, should the City 1) continue to maintain almost 40-acres of parks; 2) continue to run recreation programs, and 3) continue to own and operate the golf course. These are questions posed to Council that require additional discussion and direction.

Ms. Powell also discussed the need to plan and budget annually for critical infrastructure updates, and other capital expenses, throughout the City.

Golf Course Operations Discussion

Ms. Powell discussed with Council the fact that the existing golf cart fleet is aging and exhibiting mechanical failures, resulting in higher maintenance costs than planned. As such, the Golf Department is requesting that Council consider a lease program for new golf carts. This would involve a 5-year lease at \$98/month/cart for a total cost of approximately \$24,000/year. Proceeding with a lease program would enable the City to use its own carts during tournaments as opposed to leasing carts during high-use periods, thus allowing the City to benefit from those rental fees. The challenge is that this was not budgeted for in 2020 and could result in an increase in the subsidy.

There is also consideration to replace the greens mower, as the existing Jacobsen mower has been costly to the City due to its ongoing mechanical issues. Ms. Powell informed Council that these funds are in the budget and it would be possible to purchase a used industry standard Toro brand mower for \$24,000.

Given the questions from Council regarding golf carts, Ms. Powell informed Councilmembers that additional research is required on this topic that will then be presented at the March Special City Council Meeting.

Councilman Gardner motioned to approve the purchase of the Toro greens mower for the golf course and table the discussion regarding the golf cart lease program, Councilman Brown seconded; roll call was taken and all were in favor, motion carried.

MAYOR MARC CARROLL

Discussion About Animal Control Ordinance

Mayor Carroll made Council aware of some recent complaints regarding the Animal Control Ordinance. He requested that Police Chief Gay and Attorney Sandow review the current Ordinance regarding barking dogs and feral cats. They will have additional discussion and decision at the next Regular Council Meeting.

Councilmembers engaged in a short discussion concerning the care of animals by City residents as well as accusations of potential favoritism, which will be addressed separately with Chief Gay.

PLANNING & ZONING ADMINISTRATOR – KURT HIBBERT

Preliminary Plat for Phase 3 of Park City Subdivision – Kendall Murdock

Mr. Murdock, who built the homes in Park City Phase 2, presented Council with his preliminary plat for Phase 3 of the Park City Subdivision. He explained the roads on the north and south will be connected, creating 11 more lots. Challenges are the ditch to the east side, and discussions will occur with the ditch company regarding their ability to continue to service the ditch. One item that will need to be added to the plat are the property lines in the center of each lot, ensuring there are separate property boundaries for each townhome. He went on to explain that the lot sizes are consistent with those in Phase 2. In addition, many of the homes in Phase 2 have been sold to retirees, as the lot sizes provide a low maintenance exterior while still allowing owners to have their own private living space.

Councilman Brown motioned to adopt the Planning & Zoning Board’s findings, and approve the preliminary plat, Councilwoman Simpson seconded; all were in favor, motion carried.

FINDINGS OF FACT, CONCLUSIONS
AND RESOLUTION ADOPTED
BY THE
PLANNING AND ZONING BOARD
CITY OF BLACKFOOT
January 28, 2020

FINDINGS AND CONCLUSIONS:

At the regularly scheduled meeting of the Planning and Zoning Board of the City of Blackfoot on January 28, 2020, the Board held a public hearing on the request of Kendall Murdock to review the subdivision to be known as Park, City Estates Subdivision, Division 3, for recommendation of approval or denial to City Council, pursuant to the application that is attached hereto and made a part hereof by this reference. During the public hearing, testimony in favor was heard and evaluated by the Board. Testimony was provided in opposition to the request, primarily in regards to noise and dust during construction. Upon reviewing the matter with the Planning Administrator and his Staff Report, made a part hereof by this reference, reviewing the relevant City Code, hearing

any testimony in the public hearing, and reviewing any documents submitted by the applicant and by any other interested parties, the Board finds and concludes as follows:

FINDINGS and CONCLUSIONS:

1. The proposed subdivision has made adequate provision for a water supply system that is adequate in terms of quantity and quality for the type of subdivision proposed. The subdivision will be connected to the City's water system.
2. The subdivision will be connected to the City sewer service and so adequate provisions have been made for a public sewerage system and that the existing municipal system can accommodate the proposed sewer flows.
3. Discussion was had regarding a second ingress/egress location. It was determined there is not adequate space for another entrance. All other elements of the street design are consistent with the transportation element of the comprehensive plan and will comply with current city design criteria.
4. Adequate provisions will have been made for storm water collection, retention and/or conveyance. Facilities are to be sized according to city drainage policy and design criteria.
5. All areas of the proposed subdivision that may involve soil or topographical conditions presenting hazards have been identified and that the proposed uses of these areas are compatible with such conditions.
6. Some of the lot sizes do not conform to current code, but are identical to the original plat approved in past years. In order to allow the subdivision to proceed as originally planned and approved, and to keep the appearance of the subdivision consistent, it was determined the plat should be approved as submitted. Otherwise, the area proposed for subdivision is now zoned for the proposed use and the use conforms to or will conform to other requirements found in this code.
7. The developer has made adequate plans to ensure that the community will bear no more than its fair shares of costs to provide services by paying fees, furnishing land or providing other mitigation measures for off-site impacts to streets, parks and other public facilities within the community. It is the expectation that, in most cases, off site mitigation will be dealt with through the obligation to pay service availability fees.

RESOLUTION AND CONCLUSIONS

UPON MOTIONS DULY MADE, SECONDED AND CARRIED,

IT WAS RESOLVED THAT:

The Board recommends that the City Council approve the preliminary subdivision as presented.

These findings of fact, conclusions, and resolution formally were adopted by a majority vote of the planning and zoning board on January 28, 2020.

Secretary of Planning & Zoning Board

Based on Council's vote, Attorney Sandow read into record the City Council findings of facts and conclusions, Councilman Jensen motioned to accept the findings of facts and conclusions as read and waive any further readings, Councilwoman Simpson seconded; all were in favor, motion carried.

**FINDINGS OF FACT, CONCLUSIONS
AND RESOLUTION ADOPTED
BY THE
CITY COUNCIL OF THE
CITY OF BLACKFOOT
March 3, 2020**

FINDINGS AND CONCLUSIONS:

At the regularly scheduled meeting of the City Council of the City of Blackfoot on March 3, 2020, the Council considered the request by Kendall Murdock for preliminary plat subdivision approval for a subdivision located on Gwen Loop to be known as Park City Estates, Phase 3. During the meeting public comment by the applicant was heard and evaluated by the Council. Upon reviewing the matter as presented, reviewing the relevant City Code, hearing any public comment in the meeting, reviewing the Findings of Fact and Conclusions of the Planning and Zoning Board, and reviewing documents submitted by the applicant and by any other interested parties, the City Council hereby adopts the Findings of Fact and Conclusions that were approved by the Planning and Zoning Board on February 25, 2020.

RESOLUTION AND CONCLUSIONS

UPON MOTIONS DULY MADE, SECONDED AND CARRIED,

IT WAS RESOLVED THAT:

The City Council hereby approves the Preliminary Plat of the subdivision located on Gwen Loop to be known as Park City Estates, Phase 3, as presented and contingent upon compliance with all city codes and regulations, with the exception of lot sizes as discussed.

These findings of fact, conclusions, and resolution formally were adopted by a majority vote of the City Council on March 3, 2020.

City Clerk

HR DIRECTOR – LISA J TORNABENE

Proposed New City of Blackfoot Logo

After review of the four logos that were presented to Council for review at the February 2020 City Council Meeting, it was determined there were elements of several logos that were appealing to Councilmembers. Ms. Tornabene will work with the graphic designer to prepare a logo that combines select elements from the draft logos and then send them to Councilmembers for their consideration. Councilman Gardner motioned to table

the discussion of the City of Blackfoot Logo until the next Regular Council meeting, Councilman Brown seconded; all were in favor, motion carried.

Proposed Employee Training & Development Policy

Having no questions regarding the Training & Development Policy that was presented to Council at the February 2020 City Council Meeting, Councilwoman Simpson motioned to approve the Policy, Councilman Jensen seconded; all were in favor, motion carried.

EXECUTIVE SESSION

Councilman Jensen motioned to move into Executive Session pursuant to Idaho Code 74-206, subsection 1 (f), Councilwoman Simpson seconded, on a roll call vote, all were in favor and the meeting moved into Executive Session at 7:52 PM.

Councilman Jensen motioned to move into the Regular Meeting, Councilwoman Simpson seconded; on a roll call vote, all were in favor and the Regular meeting commenced at 8:09 PM.

ADJOURNMENT

The City Council meeting was adjourned at 8:10 PM.

City of Blackfoot

Mayor Marc Carroll

Attest:

City Treasurer Holly J Powell

Prepared by:

Lisa J Tornabene