



**CITY OF BLACKFOOT
CITY COUNCIL MEETING
MINUTES FROM APRIL 4, 2023**

PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

ROLL CALL

Those in attendance were: Councilman Brown, Councilman Gardner, Councilman Jensen, and Councilwoman Simpson.

III-A ANNUAL REVIEW – EXECUTIVE DIRECTOR AMY MANIING

III-A Executive Director, Amy Manning, attended the council meeting via Zoom to present the 2021-2022 III-A annual report. Ms. Manning briefly talked about growth, memberships, liabilities and net position, program savings, staff operations, and member relations. Ms. Manning also briefly explained the various programs that III-A provided to its members. III-A is also providing to its members Wellness Wednesdays webinars as well as the Wondr health weight loss program. Ms. Manning provided ideas for increasing the participation for wellness screenings and explained the EAP program that is provided for members. The BCI medical, dental, vision and admin fees have increased by 2% in the last year. Ms. Manning talked about renewal vs inflation rates and explained that the III-A renewal rate has averaged 5.6% while the Idaho inflation rate has averaged 6.82%. Mayor Carroll thanked Ms. Manning on behalf of the fire and police department for the work she personally did to bring professional and peer counseling to the city's organization.

PROCLAMATION – FAIR HOUSING MONTH

Mayor Carroll presented the Fair Housing Month Proclamation, whereas, April 2023 marks the 55th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act. Mayor Carroll also presented a proclamation for The End of Winter 2023, to proclaim the end of winter as of April 11, 2023, and the opening of the Blackfoot Golf Course.

CONCENT AGENDA

Councilman Jensen made a motion to approve the Consent Agenda as presented consisting of the payables and minutes from 3/7/2023. Councilman Gardner seconded the motion; all were in favor, motion carried.

CITY TREASURER GRAHM ANDERSON

Treasurer's Report

City Treasurer, Grahm Anderson, presented the monthly Treasurer's Report. Mr. Anderson briefly summarized the monthly expense to budget for the month of February and the percentages expended year-to-date for the general fund and each of the departments in the city. He provided the current up to date bank and investment account balances, calendar items to be completed within the next three months, in the month of April, the ARPA report is due and round two of budget meetings will begin with dates still to be determined. Mr. Anderson talked about the ARPA projects that are underway, the radio meter project and the downtown sewer upgrade are both in progress and the Champions Gate ARPA project has been completed.



MAYOR MARC CARROLL

Agreement for Professional Services with Keller Association – Blackfoot Downtown Revitalization

Jaden Jackson from Keller Associates Inc. explained that the study is the first step for the project grant and briefly explained that the idea behind this project is to figure out what it would take to get the downtown area revitalized. Jaden said that Keller is trying to get far enough in the study by November to go after the funding of the projects for the revitalization project. Councilman Jensen made a motion to approve the agreement for professional services with Keller Associates, Inc. and allow the Mayor to sign documents. Councilman Brown seconded the motion; all were in favor, motion carried.

Proposed Ordinance Requiring Cemetery Vaults

The City Attorney, Garrett Sandow, read Ordinance No. 2235 to the Council. An Ordinance of the City of Blackfoot adding section 8-9-7 regarding the requirement for vaults and concrete boxes at the Grove City Cemetery. Councilman Jensen made a motion to approve Ordinance No. 2235 as presented and waive further readings, Councilwoman Simson seconded the motion; on a roll call vote, all were in favor, motion carried.

ORDINANCE NO. 2235

AN ORDINANCE OF THE CITY OF BLACKFOOT, IDAHO, ADDING SECTION 8-9-7 REGARDING THE REQUIREMENT FOR VAULTS AT THE GROVE CITY CEMETERY; PROVIDING FOR THE EFFECTIVE DATE OF SAID CHANGE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BLACKFOOT, IDAHO AS FOLLOWS:

SECTION 1: That Section 8-9-7 of the Blackfoot City Code be added as follows:

8-9-7 Vaults and Concrete Boxes:

In order to maintain a high standard of care and to eliminate sunken graves all burials, whether standard or cremation, must use rigid and durable outside containers (commonly known as “vaults”) constructed of reinforced concrete.

SECTION 2: That the effective date of this Ordinance shall be after passage and publication as provided by law.

PASSED AND APPROVED by the Mayor and City Council this 4th day of April, 2023.

CITY OF BLACKFOOT, IDAHO

By: _____
Marc Carroll, Mayor



ATTEST: _____
City Clerk

Approval of Bid Evaluation for Chlorination System Improvements

Water Department Superintendent, Princeton Lee, presented an update on the chlorination system improvements bid approval. Mr. Lee explained that the bidding process was opened on the 15th of March, two bids were received. The first bid was from GSE for \$1,423,900, the second bid was from ESI for \$2,052,937.75. Keller Associates evaluated the bid from GSE and determined it is a valid bid, and recommended that GSE be awarded the bid. Councilman Jensen made a motion to approve the chlorination system improvements by Keller Associates and award the bid to GSE. Councilman Gardner seconded the motion; all were in favor, motion carried.

PLANNING AND ZONING – JULIE CONAN

Proposed Ordinance for Residential Code Amendment

Planning and Zoning Administrator, Julie Conan, presented an ordinance proposal for a residential code amendment. The Planning and Zoning Committee is asking you to adopt proposed changes to the residential dimensional standards table and individual residential zones as well. Councilwoman Simpson made a motion to approve Ordinance No. 2236 and adopt Findings of Fact as presented by the Planning and Zoning Committee and waive all required readings. Councilman Gardner seconded the motion; on a roll call vote, all were in favor, motion carried.

ORDINANCE NO. 2236

AN ORDINANCE OF THE CITY OF BLACKFOOT, IDAHO, ADDING TO TITLE 11 CHAPTER 4A, SECTION 8, REGARDING THE OFFICIAL SCHEDULE OF RESIDENTIAL DIMENSIONAL STANDARDS AND ALLOWANCE OF CHICKENS IN RESIDENTIAL ZONES, AND PROVIDING FOR THE EFFECTIVE DATE OF SAID CHANGE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BLACKFOOT, IDAHO AS FOLLOWS:

SECTION 1: That the current Residential Dimensional Standards of the City had errors and inconsistencies that needed correction and the link to the schedule needed corrected to provide easy access to the standards in each residential zone.

SECTION 2: That Title 11 Chapter 4A Section 8 shall have added the entire Official Schedule of Residential Dimensional Standards that is attached hereto as Exhibit “A.”

Then, to be consistent with the table in Exhibit “A” the following sections shall be modified as indicated in Exhibit “B” attached hereto:



7(A)(6), 7(B)(6) and (9)(a) and (b), 7(C)(3), 7(D)(4), 7(D)(13) and (16), 7(E)(9) and (13), 7(F)(9) and (9)((1)(d) and (e), 7(F)(13), 7(G)(6), 7(H)(3) and (6), 7(H)(11),

SECTION 3: That Title 11 Chapter 4A Section 7(C), Section 7(D), Section 7(E), Section 7(F), Section 7(G), and Section 7(H) shall all have sub-section 19 amended to include the allowance of chickens as proposed in Exhibit “B.”

SECTION 4: That the effective date of this Ordinance shall be after passage and publication as provided by law.

PASSED AND APPROVED by the Mayor and City Council this 4th day of April, 2023.

CITY OF BLACKFOOT, IDAHO

By: _____
Marc Carroll, Mayor

ATTEST: _____
City Clerk

FINDINGS OF FACT, CONCLUSIONS
AND RESOLUTION ADOPTED
BY THE
PLANNING AND ZONING BOARD
OF THE
CITY OF BLACKFOOT
March 28, 2023

FINDINGS AND CONCLUSIONS

At the regularly scheduled meeting of the Planning and Zoning Board of the City of Blackfoot on February 28, 2023, the Board held a public hearing on the request of the City of Blackfoot to adopt certain residential code amendments. Through an error the ability to raise chickens had been eliminated in a prior code revision and certain residential dimension standards need to be corrected. Recommendations and the basis for those recommendations from the City of Blackfoot Planning and Zoning Administrator were presented and considered by the Board. No members of the public testified in favor, neutral or opposed. Upon reviewing the matter, the Board found and concluded as follows:

FINDINGS:



1. That the addition of the ability to raise chickens and the residential dimension standards should be added back into city code as presented.

RESOLUTION AND CONCLUSIONS

UPON MOTIONS DULY MADE, SECONDED AND CARRIED,

IT WAS RESOLVED THAT:

It is unanimously recommended to the City Council that the proposed amendments to city code be adopted as presented.

These findings of fact, conclusions, and resolutions were formally adopted by a majority vote of the planning and zoning board on March 28, 2023.

Secretary of Planning & Zoning Board
City of Blackfoot, Idaho

Councilman Jensen made a motion for the Council to move into Executive Session, pursuant to provisions of Idaho Code 74-206, Subsection (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints of charges brought against, a public officer, employee, staff member or Individual agent, or public school student. Councilman Brown seconded the motion, roll call was taken, and the meeting moved into Executive Session at 8:09 p.m. Councilman Brown then made a motion to move back into Regular Session at 8:45 p.m., Councilwoman Simpson seconded the motion, roll call was taken, and the meeting moved back into Regular Session.

ADJOURNMENT

The City Council meeting was adjourned at 8:45 P.M.

City of Blackfoot

Mayor Marc Carroll

Attest:

City Clerk Suzanne McNeel

Prepared by: Patty Reyes