

**CITY OF BLACKFOOT
CITY COUNCIL MEETING
MINUTES FROM JUNE 2, 2020**



PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

ROLL CALL

Roll call was taken and those in attendance via Zoom Meeting were: Councilman Brown, Councilman Gardner, Councilman Jensen and Councilwoman Simpson.

CONSENT AGENDA

Councilman Jensen motioned to approve the Consent Agenda, consisting of the minutes from May 5, 2020, Payables and fireworks licenses, Councilman Brown seconded; all were in favor, motion carried.

CITY TREASURER – HOLLY POWELL

Treasurer's Report

Ms. Powell informed Council there are some changes in legislation that will affect cities in Idaho. Specifically, HB354 which requires Cities to pass a resolution should they want to be able to take foregone – otherwise, it will be forfeited. In addition, HB 562 removed the deadline for home owners exemption and HB 408 redesigned the revenue sharing formula, which will now be population based, ultimately resulting in a small increase in sales tax revenues.

Currently, the early estimate is that sales tax revenues will decrease by approximately \$30,000, the liquor distribution, a location-based calculation, is estimated for a \$9K to \$10K increase, and highway revenues will decrease by approximately \$82,000 and will directly impact the City's Streets Department. Also, and of greatest impact, is that new construction rolls are down by \$2MM, resulting in a loss of approximately \$25,000.

In reviewing budget strategies, Ms. Powell suggests a number of adjustments that could be made to allow for funding of a 2.1% COLA. Currently, each budget has an insurance buffer of 10% to allow for changes to employee coverage. This could be reduced by approximately 3%. She also asked that Council consider decreasing employer contributions to the Health Care Reserve Fund from \$100 to \$50 and funding payouts to future retirees via the carry forward as opposed to adding them into reserves. All Council members felt this is acceptable and approved this strategy for budget discussions.

In reviewing other general fund revenues for the City, it was reported that business license fees, franchise fees and court fines are experiencing a downward trend; however, income from building permits and plan reviews are up.

Ms. Powell then went on to discuss the Coronavirus Financial Advisory Committee (CFAC) funds and explained the initial guidance that was received. More information on this, as well as the Coronavirus Aid, Relief and Economic Securities (CARES) Act is forthcoming, at which time a recommendation will be made to Council.

MAYOR MARC CARROLL

Presentation on the Findings of the Water Plan Study – Colter Hollingshead/Keller Associates

Mr. Hollingshead provided Council with a summary of findings from the Water Facility Plan Study. He explained the study took approximately one year to complete and involved the assistance of many departments within the City. Overall, the City's water system is in relatively good shape, although there are some items that are outstanding and should be addressed. Mr. Hollingshead noted that 16% of the City's fire hydrants do not meet fire flow requirements; it appears as though consumers are utilizing water at a greater rate than the Idaho average and some reoccurring water quality issues were noted. Also, there are sanitary items related to well numbers 4 and 7 as well as the need for additional water rights and storage to accommodate planned population growth. Mr. Hollingshead then made several recommendations to City leaders with respect to water supply, storage and distribution including a draft capital improvement plan that included primary, secondary and tertiary priority items. After discussion, Councilmembers determined that fire hydrant flow improvements and water rights procurement be moved to priority one. Keller will

revise the Plan with the decisions that were made and circulate that to Councilmembers prior to moving forward with the rest of the Plan.

Discussion on Area of Impact

Mayor Carroll informed Council that he will be meeting with Bingham County Commissioners to discuss the City area of impact. After a discussion with Council regarding the differences in building code between the two entities, he requested that Councilmembers inform him if they have any additional issues they feel need to be addressed.

Discussion of COVID-19 Status and Activities to Date

Mayor Carroll reviewed with Councilmembers the Governor’s Stay Healthy Order, Stage 3, which extends through June 12, 2020. The Mayor then informed Council that all businesses in Blackfoot are now able to open, although some have diminished capacity. Stage 4 of the Governor’s plan begins on June 13th, allowing gatherings of more than 50, as long as social distancing and other health protocols are observed. Additionally, congregate facilities may then entertain visitors. This stage is in-force until June 26 unless it is amended, superseded, rescinded or extended by Governor Little. It was decided that the July City Council meeting will be held in Council Chambers, while maintaining appropriate social distancing protocols.

ADJOURNMENT

The City Council meeting was adjourned at 8:34 PM.

City of Blackfoot

Mayor Marc Carroll

Attest:

City Clerk Suzanne McNeel

Prepared by:

Lisa J Tornabene