

**CITY OF BLACKFOOT
CITY COUNCIL MEETING
MINUTES FROM JULY 7, 2020**



PLEDGE OF ALLEGIANCE

Mayor Carroll called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

ROLL CALL

Roll call was taken and those in attendance were: Councilman Brown, Councilman Gardner and Councilwoman Simpson, with Councilman Jensen attending via Zoom meeting.

LIFESAVING AWARD PRESENTATION – POLICE CHIEF SCOTT GAY

Chief Scott Gay presented Officers Greg Austin, Jade Evans, David Taufu’i and Corporal Andrew Adrignola with a life-saving award for their actions on June 12, 2020 when they displayed valor, heroism and a love for their fellow man by saving an individual from attempted suicide. Chief Gay then thanked all of the families for their support of our officers.

CONSENT AGENDA

Councilman Jensen motioned to approve the Consent Agenda, consisting of the minutes from June 2, 2020 and June 16, 2020 and Payables, Councilman Brown seconded; all were in favor, motion carried.

CITY TREASURER – HOLLY POWELL

Resolution Accepting the Proposed Wastewater Treatment Plant Fee Increases

Attorney Sandow read into record proposed Resolution No. 393. Councilman Gardner then motioned to approve Resolution No. 393 as presented and waive all further readings, Councilwoman Simpson seconded; roll call was taken and all were in favor, motion carried.

**RESOLUTION OF THE CITY OF BLACKFOOT
NUMBER 393**

A RESOLUTION ESTABLISHING INCREASED WASTEWATER RATES

The undersigned, Marc Carroll, does hereby certify that the following is a true and correct copy of a resolution adopted at the City Council Meeting of the City of Blackfoot on the date indicated below:

1. WHEREAS the Wastewater Treatment Plant has conducted a rate analysis which sets forth necessary increases over the next several years in the wastewater rates in order to cover reasonable and necessary expenses, including reasonable reserves for future expansion, as well as debt service on bonds incurred for upgrades to the wastewater plant; and
2. WHEREAS, a true and correct copy of the proposed fees is attached hereto and incorporated thereby as if set forth in full; and

BE IT THEREFORE RESOLVED THAT:

1. Wastewater treatment rates shall be increased to the rates set forth in Exhibit “A” attached hereto, effective October 1, 2020.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 7th day of July, 2020.

Mayor Marc Carroll

ATTEST:

City Clerk

Sewer Fees 10/01/2020 @ 4.9% Increase

User Rates	Description	Through 9/31/20 In City	Through 9/31/20 Outside City	In City starting on 10/1/2020	Outside City starting on 10/1/2020
Residential	Per Residential Unit	\$37.73	\$56.60	\$39.58	\$59.37
Circuit Breaker Rate	For One Primary Residence only.	#26.42	\$39.63	\$27.71	\$41.57
Commercial	Per Equivalent Residential Dwelling Unit (EDU)	\$37.73	\$56.60	\$39.58	\$59.37
Industrial	Lab Fee	\$6.80		\$7.13	
	Plus – Per lb. TSS	\$0.28		\$0.29	
	Plus – Per lb. BOD	\$0.28		\$0.29	
	Plus – Per lb. Phosphate	\$0.31		\$0.33	
	Plus – Per 1,000 Gallons	\$1.46		\$1.53	
	Plus – Per lb. TKN				
	Surcharge for TSS per lb.	\$0.42		\$0.44	
	Surcharge for BOD per lb.	\$0.42		\$0.44	
	Surcharge for Flow per 1,000 Gallons	\$2.20		\$2.31	
	Minimum Industrial Billing	\$99.28		\$104.14	

Domestic Waste Hauler	Based on Tank Capacity			
Lab Fee	Per Load		\$9.26	\$9.70
0 to 500 Gal.			\$56.60	\$59.29
501 to 1,000 Gal.			\$113.20	\$118.58
1,001 to 1,500 Gal.			\$169.80	\$177.87
1,501 to 2000 Gal.			\$226.40	\$237.76
2001 to 2500 Gal.			\$283.00	\$296.45
2501 to 3000 Gal.			\$339.60	\$355.74
Domestic Waste Hauler	Based on flow as measured at Receiving Station	After installed		
Per 100 gallons				\$11.87
Sewer Availability Fee		Through 9/31/20 in City	Through 9/31/20 Outside City	In City starting on 10/1/2020
				Outside City starting on 10/1/2020
Single Residence	A Single Residential Unit	\$1,300.00	\$1,950.00	\$1,300.00
Duplex, Twin Home	Per Residential Unit (2)	\$2,600.00	\$3,900.00	\$2,600.00
Multi-Residential Units, Triplex, Complex				
First Residence		\$1,300.00	\$1,950.00	\$1,300.00
Second Residence		\$1,170.00	\$1,710.00	\$1,170.00
Third Residence		\$1,040.00	\$1,520.00	\$1,040.00
Fourth Residence and Up (Ea.)		\$910.00	\$1,330.00	\$910.00
Examples; a triplex would pay a SAF of \$3,510.00 plus an inspection fee of \$35.00, a fourplex would pay a SAF of \$4,420.00 plus \$35.00, a six plex would pay a SAF of \$6,240.00 plus \$35.00.				

Commercial	As Assessed according to Ordinance 9.3.20			
		Through 9/31/20 in City	Through 9/31/20 Outside City	In City starting on 10/1/2020
				Outside City starting on 10/1/2020
Up to 5 EDU's	Per Equivalent Dwelling Unit (EDU)	\$2,000.00	\$3,000.00	\$2,000.00
6 EDU's and up	Per Equivalent Dwelling Unit (EDU)	\$1,800.00	\$2,700.00	\$1,800.00
Example; An office or business complex with 5 businesses, each being assessed 1 point would be 5 points and the Sewer Availability Fee would be \$5,400.00.				
EDU's will be assessed based on the chart under Title 9 Chapter 03.20 of the City Code Book. No permit will be issued until application form is completed and a Preliminary assessment is done.				

Industrial User SAF will be by EDU based on potential loading to Treatment Plant and capacity of Treatment Plant.				
Industrial User				
Flow, Projected in MGD (Qp)		Through 9/31/20 in City	Through 9/31/20 Outside City	In City starting on 10/1/2020
				Outside City starting on 10/1/2020
BOD mg/l, Projected	Avg BOD mg/l X Qp X 8.34=BOD lb. BOD lb. divided by the per capita of .22 lb. X 4=BOD EDU			
TSS mg/l, Projected	Avg TSS mg/l X Qp X8.34=TSS lb. TSS lb. divided by the per capita of .17 lb. X 4=TSS EDU			
Total Phosphorus, mg/l, Projected	Avg T-Phos mg/l X Qp X 8.34= Tphos lb. Tphos lb. divided by per capita of 12 lb. X 4=Tphos EDU			
Industrial SAF	Maximum of (Flow EDU, BOD EDU, TSS EDU, TPhos EDU) per EDU	\$1,800.00	\$2,700.00	\$1,800.00
				\$2,700.00

		Through 9/31/20 in City	Through 9/31/20 Outside City	In City starting on 10/1/2020	Outside City starting on 10/1/2020
Labor	Work Order Charge Per Man Hour	45.00	\$67.50	45.00	\$67.50
Sewer Jet	Work Order Per Hour + Labor	\$100.00	\$150.00	\$100.00	\$150.00
Vacuum Truck	Work Order Per Hour + Labor	\$100.00	\$150.00	\$100.00	\$150.00
CCTV	Work Order Per Hour + Labor	\$100.00	\$150.00	\$100.00	\$150.00
Laser Profile	Work Order Per Hour + CCTV	\$50.00	\$75.00	\$50.00	\$75.00
Service Line Locate	Locate/relocate the stubbed out end of a service line	\$25.00	\$37.50	\$25.00	\$37.50

COVID-19 CARES Act and FEMA Funding Updates

Ms. Powell discussed the opportunity to leverage the CARES Act for property tax relief, explaining that the City's allocation was determined by population. When considering the opportunity for property tax relief, and based on the guidelines for use, the City will not be permitted to increase taxes by any growth factor beyond the amount already certified – other than that associated with new construction, and will be unable to levy 3% or use any previous forgone. When applying this to the City of Blackfoot, Ms. Powell reviewed the L-2 with Council, explaining that approximately \$850,000 will be allocated for subsidizing public safety costs. If utilized, the City, in turn, would agree to pass these monies off as a property tax savings for this year. Ms. Powell stated the City is able to opt-out should we determine that we don't want to utilize these funds. As such, and after comments from Mayor Carroll concerning the proposed budget, Councilman Brown motioned to file a notice of intent with the State of Idaho, Councilman Gardner seconded; all were in favor, motion carried.

Presentation and Adoption of Proposed Tentative FY 2021 Budget

Ms. Powell explained to Council that the proposed budget includes a 2.1% COLA for all employees as well as a reduction in the buffer allocated for employee health benefits. The proposed budget also includes capital expenditures that were submitted. At this time, the levy rate is slightly lower than in the previous year. Ms. Powell then reviewed each of the departmental budgets individually. Councilman Gardner motioned to accept the tentative budget with the 3% levy included, Councilwoman Simpson seconded; all were in favor, motion carried.

MAYOR MARC CARROLL

Proposed Contract from ITD for the Blackfoot Transportation Plan

Mayor Carroll reviewed the background and requirements for Cities to periodically conduct a city-wide transportation plan that will consider the City's street and transportation infrastructure and its ability to appropriately serve the City. This grant, through the Idaho Department of Transportation, requires a 7.34% match from the City, which is approximately \$6,850. Councilman Brown motioned to approve the proposed contract to proceed with the Transportation Plan grant, Councilman Gardner seconded; all were in favor, motion carried.

COVID-19 Status and Discussion

Mayor Carroll updated Council on Governor Little's Order, informing them that Stage 4 was extended through July 11th, with the presumption that this will again be extended. Stage 4 criteria allow for gatherings of up to 50 individuals, as long as social distancing is maintained. In addition, senior centers, corrections and detention facilities are now open to visitors. Our geographic area, which is a part of Public Health District 6, now has 223 confirmed cases, an increase of 172 in the last 30 days. Of those 223 cases, Bingham County has 73 confirmed cases and one death. Mayor Carroll also explained that there is one current confirmed case of a City employee, who is at home under quarantine.

Currently, there are seven Cities in Idaho who have mandated the use of face coverings in public places. According to Attorney Sandow, the ordinances are written in a broad manner so that they include any location, indoor or outdoor,

that are open to the public. Mayor Carroll contacted Mayors Blad and Casper and understands they will be discussing this issue at their respective City Council meetings. Enforcement may prove to be difficult, and Mayor Carroll would like to have a discussion among Council to get their perspective on mandating the use of face coverings in the City. Councilwoman Simpson understands that it would be difficult to enforce, but feels there should be a mandate for face coverings in public places, as does Councilman Gardner. Councilman Brown and Councilman Jensen feel as though a mandate is not needed and believe that it is government over-reach. Mayor Carroll committed to obtain additional information for Council to review at the August meeting.

Mayor Carroll discussed his attendance at the Eastern Idaho State Fair (EISF) Board meeting where an initial go/no go decision to conduct the fair was discussed, and he did not feel it was contentious in any way. The EISF Fair Board voted to continue forward with the EISF at this time and provided Mayor Carroll with a 30-page COVID-19 plan. Mayor Carroll will review the proposal with Maggie Mann of the SEIPH and others within the City, after which he will meet with Brandon Bird to discuss shortcomings and issues related to the proposal. Mayor Carroll and Councilmembers had a discussion about their concerns, and the Mayor shared the fact that he received approximately 150 communications, via email or phone, and the majority were in support of cancelling the EISF. General feelings expressed by Council supported the Mayor's position to move forward with a declaration to disallow the EISF, if necessary.

CITY ATTORNEY – GARRETT SANDOW

Proposed Ordinance Changing the Official Newspaper of the City of Blackfoot

Attorney Sandow read into record proposed Ordinance No. 2193, establishing the official newspaper of the City, into record. Councilman Gardner motioned to accept proposed Ordinance No. 2193 as read and waive all further readings, Councilwoman Simpson seconded; roll call was taken and all were in favor, motion carried.

ORDINANCE NO. 2193

AN ORDINANCE OF THE CITY OF BLACKFOOT, IDAHO, AMENDING 1-5-3 REGARDING THE OFFICIAL NEWSPAPER OF THE CITY; PROVIDING FOR THE EFFECTIVE DATE OF SAID CHANGE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BLACKFOOT, IDAHO AS FOLLOWS:

SECTION 1: That Section 1-5-3 of the Blackfoot City Code be amended as follows:

1-5-3 OFFICIAL NEWSPAPER:

The Morning News, Bingham News Chronicle, a daily newspaper published at and within the city, hereby is designated and appointed as the official newspaper of the city.

SECTION 2: That the effective date of this Ordinance shall be after passage and publication as provided by law.

PASSED AND APPROVED by the Mayor and City Council this 7th day of July, 2020.

CITY OF BLACKFOOT, IDAHO

By: _____
Marc Carroll, Mayor

ATTEST: _____
City Clerk

CITY CLERK – SUZANNE MCNEEL

COVID-19 Updates to City Hall

Ms. McNeel discussed with Council the safety measures that are being utilized in City Hall. At this time, sneeze guards have been installed at the two front counter locations, temperatures are taken daily and surfaces continue to be sanitized frequently. In addition, CARES Funds will be utilized to install thermographic cameras at the Library and City Hall entrances. These cameras will have the ability to detect body temperatures of everyone entering the building. In addition, the CARES Act funding will be utilized to install additional technology in Council Chambers that will facilitate remote meetings and conferencing as well as the installation of touch-free services in the restrooms.

ADJOURNMENT

The City Council meeting was adjourned at 8:44 PM.

City of Blackfoot

Mayor Marc Carroll

ATTEST:

City Clerk Suzanne McNeel

Prepared by:

Lisa J Tornabene