



**CITY OF BLACKFOOT  
CITY COUNCIL MEETING  
MINUTES FROM SEPTEMBER 5, 2023**

**PLEDGE OF ALLEGIANCE**

Mayor Carroll called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**ROLL CALL**

Those in attendance were: Councilman Brown, Councilman Gardner, Councilman Jensen, and Councilwoman Simpson.

**PROCLAMATION – CONSTITUTION WEEK**

Mayor Carroll read a proclamation proclaiming the week of September 17<sup>th</sup> through 23<sup>rd</sup> to be Constitution week in the City of Blackfoot.

**SWEARING IN OF CERTIFIED FIREFIGHTER**

Mayor Carroll turned the time over to Fire Chief Bryon Howell who introduced Nathan Bolinder and Michael Carr members of the Blackfoot Fire Department who have completed their period of probation. Nathan and Michael came forward and Chief Bryon Howell swore both in. Their probationary badges were replaced with an official badge, they were thanked and congratulated by members of the council.

**FIRE DEPARTMENT – “FILL THE BOOT”**

Mayor Carroll introduced Treasurer from Local Fire Department 4454 Josh Rubeck to present the “Fill the Boot” campaign for Muscular Dystrophy. Tentative approval from Mayor Carroll and Fire Chief Howell has been given, and we are now requesting approval from the Council. Councilman Brown motioned to approve the “Fill the Boot” Campaign on Saturday, August 9<sup>th</sup>, Councilman Jensen seconded motion; all were in favor, motion carried.

**CONSENT AGENDA**

Councilman Brown made a motion to approve the Consent Agenda including payables only, 8/1/2023 minutes to be approved in the next meeting, Councilwoman Simpson seconded the motion; all were in favor, motion carried.

**CITY TREASURER GRAHM ANDERSON**

**Treasurers Report**

City Treasurer, Gram Anderson, presented the monthly treasurers report to the council. Mr. Anderson provided a breakdown of the budget through July 31st which is 83% of the fiscal year. He briefly summarized the monthly expense to budget and the percentages expended year to date for the general fund and each of the departments in the city. He provided the current, up to date bank and investment

account balances. In September he will finalize and send off L-2 Certification to County and prepare for year-end close out. October Fiscal Year 2024 will begin and continue with close out for FY 2023. As of 2021 Legislation a report is required for Transparent Idaho. The County has begun using the system to gather financial data to be easily input and accessible to the public. We will be working on putting together the report for the City. The FY 2023 Audit process will begin in November. Update on radio meters are almost halfway complete. Update on Fisher Street project, currently in phase III and should be done mid-September. He reviewed other current pending projects and gave a brief update on West Bridge St, Parkway Ave and Pendlebury projects for the future.

### **Public Hearing on Accruing the Current Years Forgone**

City Treasurer, Gram Anderson went over the forgone that was available for the City to reserve and answered any questions. Councilman Brown made a motion to go into Public Hearing, Councilwoman Simpson seconded the motion, all were in favor and the meeting moved into a Public Hearing. No one was signed up to speak at the public hearing and there were no questions. Councilman Brown made a motion to move out of Public Hearing, Councilman Gardner seconded, all were in favor and the Public Hearing moved back into the regular meeting Agenda.

### **Proposed Resolution Approving the Forgone 2024 Property Tax Accrual**

Councilwoman Simpson motioned to approve Resolution No. 415 as presented and waive any further readings, Councilman Brown seconded the motion; on a roll call vote, all were in favor, motion carried.

**CITY OF BLACKFOOT  
BINGHAM COUNTY, IDAHO  
RESOLUTION # 415**

WHEREAS the City of Blackfoot intends to reserve its current year's forgone in the amount of \$65,770 and,

WHEREAS, the City of Blackfoot has met the notice and hearing requirements in Section 63-802, Idaho Code on reserve the current year's forgone amount,

NOW THEREFORE BE IT RESOLVED, by the majority vote taken by the City Council of the City of Blackfoot on September 5, 2023, that the above stated amount is to be included in total forgone amount for use a future date.

DATED this 5<sup>th</sup> day of September 2023

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**Marc Carroll, Mayor  
City of Blackfoot**

**ATTEST:**

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**Suzanne McNeel, City Clerk  
City of Blackfoot**

## **Public Hearing on the Proposed Fee Increases**

City Treasurer Grahm Anderson went over fee increases and reason behind them. Fees to be effective as of October 1<sup>st</sup>, 2023, except for Golf fees to take effect in the upcoming season. Councilman Gardner made a motion to go into Public Hearing, Councilman Jensen seconded the motion, all were in favor and the meeting moved into a Public Hearing. No one was signed up to speak at the public hearing. There were no questions. Councilman Brown made a motion to move out of Public Hearing, Councilwoman Simpson seconded, all were in favor and the Public Hearing moved back into the regular session.

## **Proposed Resolution to Adopt New Fee Increases**

Councilman Brown went over the reasoning on fee increases. Mayor Carroll reiterated how fee increases can work and to study other areas for comparison as well as the need for City services. Councilman Brown motioned to approve Resolution No. 416 as presented and waive any further readings, Councilman Gardner seconded the motion; on a roll call vote, all were in favor, motion carried.

### **RESOLUTION OF THE CITY OF BLACKFOOT NUMBER 416**

A RESOLUTION ESTABLISHING INCREASED CITY FEES AND ESTABLISHING A REVISED OVERALL FEE SCHEDULE FOR THE CITY:

The undersigned, Marc Carroll, does hereby certify that the following is a true and correct copy of a resolution adopted at the City Council Meeting of the City of Blackfoot on the date indicated below:

1. WHEREAS, based upon the presentations given to Council certain fees such as water, sanitation, waste water, availability fees, and other various fees should be increased, amended, and/or added to place the City of Blackfoot's fees more commensurate with fees charged in surrounding communities, be reasonably related to the service provided, and to cover the costs of providing the applicable service; and
2. WHEREAS, there also needs to be an increase in certain fees due to the increased costs charged to the City for providing such service; and
3. WHEREAS, in order to adequately provide for certain capital expenditures necessary for the operations of the City it is in the best interest of the City to raise certain fees to provide additional revenue for such capital expenditures; and

BE IT THEREFORE RESOLVED THAT:

1. City Fees shall be increased, amended and/or added to the rates set forth in Exhibit "A" attached hereto.
2. That Exhibit "A" attached hereto shall be considered as the overall fee schedule of the City as of October 1, 2023 and will remain in effect until modified by further council action.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 5<sup>th</sup> day of September, 2023.

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Mayor Marc Carroll

ATTEST:

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City Clerk

**MAYOR MARC CARROLL**

**Nomination to BURA**

Mayor Carroll is postponing the introduction of the new Blackfoot Urban Renewal Agency member to the next meeting.

**PLANNING & ZONING – JULIE CONAN**

**Proposed Development Agreement and Final Site Plan for Slate Mountain**

Planning and Zoning Administration, Julie Conan, presented the Development Agreement and Final Site Plan for Slate Mountain including 38 homes with one amendment to the agreement. Councilman Brown motioned to approve the Proposed Development Agreement and Final Site Plan for Slate Mountain, Councilman Jensen seconded the motion; all were in favor, motion carried.

**Proposed Development Agreement for Maverick on Alice St**

Planning and Zoning Administration, Julie Conan, presented the Development Agreement for Maverick Country Store as well as the easement. Councilman Jensen motioned to approve the Proposed Development Agreement and Easement for the Maverick Country Store, Councilman Brown seconded the motion; all were in favor, motion carried.

**ADJOURNMENT**

The City Council meeting was adjourned at 7:50 P.M.

City of Blackfoot

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Mayor Marc Carroll

Attest:

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City Clerk Suzanne McNeel

Prepared by: Adriana Pelayo